

MINUTES OF THE SCHOOLS FORUM MEETING

WEDNESDAY 17 JANUARY 2018

Schools Members:

Headteachers:

Special (1)

*Martin Doyle (Riverside)

Nursery Schools (1)

*Peter Catling (Woodlands Park)

Primary (7)

*Adrian Hall (Rhodes Avenue)

*Cal Shaw (Stroud Green)

*Dawn Ferdinand, (The Willow)

*Fran Hargrove (St Mary's CE)

*Julie D'Abreu (Devonshire Hill)

*Emma Murray (Seven Sisters)

*Will Wawn (Bounds Green)

Secondary (2)

* Andy Webster (Parkview)

*Tony Hartney (Gladesmore)

Primary Academy (1)

(A) Sharon Easton (St Paul's and All Hallows)

Secondary Academies (2)

*Elma McElligott (Woodside)

(A) Michael McKenzie (Alexandra Park)

Alternative Provision

Vacancy

Governors:

Special (1)

*Jean Brown (The Vale)

Children's Centres (1)

*Melian Mansfield (Pembury)

Primary (7)

(A) Jenny Thomas (Lordship Lane)

*Andreas Adamides (Stamford Hill)

*John Keever (Seven Sisters)

*Hannah D'Aguiar (Chestnuts Primary)

*Laura Butterfield (Coldfall)

*Lorna Walker (Rokesly Infants)

*Zena Brabazon (Seven Sisters)

Secondary (3)

*Johanna Hinshelwood (Hornsey Girls)

Vacancy

*Terrence Sullivan (Park View)

Primary Academy (1)

(A) Natasha Lewis (St Ann's)

Secondary Academies (2)

*Noreen Graham (Woodside)

Vacancy

Non School Members:-

Non – Executive Councillor

*Cllr Ann Waters

Professional Association Representative

(A) Ed Harlow

Trade Union Representative

*Pat Forward

14-19 Partnership

(A) Russ Lawrence

Early Years Providers

*Susan Tudor-Hart

Faith Schools

*Geraldine Gallagher

Pupil Referral Unit

(A) Clare Macdonald

Observers: -

Cabinet Member for CYPS

*Cllr Elin Weston

Also attending:

LBH Interim Director of Children's Services

Margaret Dennison

LBH Joint Assistant Director, Schools and Learning

James Page

LBH Joint Assistant Director, Schools and Learning

Eveleen Riordan

LBH Assistant Director, Quality Assurance, Early Help & Prevention

Gill Gibson

LBH Senior Business Partner

Paul Durrant

LBH Finance Business Partner (Schools and Learning)

Yoke O'Brien

LBH Head of SEN and Disability

Vikki Monk –Myer

LBH Early Years Commissioning Manager

Ngozi Anuforo

The Alternative Provision Commissioner

Deborah Tucker

LBH Principal Education Welfare Officer & Traded Services Manager

Michael Welton

LBH Governance Services Manager

Carolyn Banks

Haringey Clerk (minutes)

Jonathan Adamides-Vellapah

Haringey attendees

Chi Wong

Kamaljit Kaur

Johannah Hunt

* Members present

(A) Apologies given

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MINUTE No.	SUBJECT/DECISION	ACTION BY
1.	CHAIR'S WELCOME	
1.1	The Vice-Chair opened the meeting and the Chair arrived at item:6	
2.	APOLOGIES AND SUBSTITUTE MEMBERS	
2.1	Apologies: Received and accepted.	
2.2	Substitutions: There were none	
3.	DECLARATION OF INTEREST	
3.1	Declarations were noted Laura Butterfield item 9b.	
4.	MINUTES OF THE MEETINGS 07 DECEMBER 2017	
4.1	The minutes of the 7 December 2017 meeting were approved. NOTED: Martin Doyle gave an update on the Grove School.	
5.	MATTERS ARISING 07 DECEMBER 2017	
5.1	The matters arising were completed.	
6.	DEDICATED SCHOOLS GRANT (DSG)	
6.1	<p>The Finance Business Partner (Yoke O'Brien) presented the paper which gave an overview of the following:</p> <ul style="list-style-type: none"> • An update on the forecast outturn for the DSG in the current financial year (2017-18) and the reserves position for Schools Forum to note • An update on the final DSG allocation for Schools, Early Years, High Needs and Central Schools Services Blocks in 2018/19 • Request for Schools Forum to agree the recommended Option A (ii) for the local schools funding formula in 2018/19 • De-delegated funding with a request to maintained primary and secondary schools to agree to de-delegate funding for Attendance and Welfare in 2018/19. <p>The Forum noted that the work of the Schools Finance Teams and members in preparing and reviewing the data. The allocations had to be reworked at the final stages due to incorrect data being received from the DfE. The proposed allocations were sent to schools and a positive response was received from schools.</p>	
6.2	<p>The Forum noted:</p> <ul style="list-style-type: none"> • Modelling of the DSG and the allocated blocks • The overview and summary breakdown of funding within each block • The explanation of the 2018/19 Haringey Schools Funding Formula • The principles agreed by the Forum on 7 December for the local funding formula and how the options presented reflected the changes from the EFSA and other financial adjustment, to produce the options. 	
6.3	The Forum noted the presentation from Principal Education Welfare Officer and Traded Services Manager (Michael Welton). Members understood that there was a for 2017/18 a discounted offer for maintained schools.	
	RESOLVED: Schools Forum noted the forecast closing position for the	

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	DSG with an overall minimum expected surplus of £720k in DSG reserves.	
	RESOLVED: Schools Forum agreed the proposal to use both Schools Block and Early Years Block reserves to balance the projected overspend in High Needs, with a commitment from Schools Block to 'repay' Early Years the same amount in 2018-19.	
	RESOLVED: Schools Forum agreed the changes to the local schools funding formula for 2018/19 in line with Option A (ii), which includes: (a) +0.5% MFG (b) +0.5% cap with 100% scaling (c) Set 2018-19 Growth Fund at £985,369.96 (d) No transfer from Schools Block to High Needs Block in 2018-19 (e) Transfer £488,247.75 which is +0.25% of 2018-19 Schools Block DSG from Schools Block DSG Reserves in 2017-18 or 2017-18 to High Needs Block.	
	<p><i>RESOLVED: Haringey's maintained primary school Schools Forum representatives agreed to de-delegate funding for Attendance and Welfare.</i></p> <p>UPDATED: Subsequent to the meeting there was a challenge to the voting outcome. Consequently, the Local Authority will submit the budget to the APT portal without the de-delegation of Attendance and Welfare Service for Primary schools.</p> <p>The matter will be reconsidered at the next Forum meeting, and should the Forum decide to go ahead then the funds would be taken out of schools' cash flows from April.</p>	YO'B
	RESOLVED: Haringey' s maintained secondary school Schools Forum representatives agreed to de-delegate funding for Attendance and Welfare.	
7.	EARLY YEARS BLOCK GRANT 2018/19 BUDGET	
7.1	<p>Head of Early Help Commissioning & Culture (Ngozi Anuforo) presented the paper which outlined the key activities and challenges for 2017/18.</p> <p>Forum members noted the 2018/19 budget proposal and the changes that will take effect through the EFSA caps on centrally retained funds. For 2018/19 the universal base rate will be £4.99 per hour.</p> <p>The Forum were advised that the figures presented are indicative as the EFSA does have a recoupment policy in place based on the take-up of entitlement.</p>	
	RESOLVED: Schools Forum noted the indicative funding for the Early Years Block in 2018/19.	
	RESOLVED: Schools Forum agreed the proposed allocations of the Early Years Block for 2018/19.	
	RESOLVED: Schools Forum noted and agreed the proposed budget	

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	allocation for centrally retained funds for 2018/19.	
	RESOLVED: Schools Forum noted the priority actions for 2018/19.	
8.	HIGH NEEDS BLOCK GRANT 2018/19 BUDGET	
8.1	<p>The Head of Service SEN and Disability presented the paper which gave an overview of the current financial position of the High Needs Block and proposals for 2018/19.</p> <p>The Forum discussed and noted the work that has been undertaken to manage and review the spending to make the best use of resources and work closely to develop the provision where possible within the borough.</p> <p>The Forum discussed the needs emerging and the use of maintained provision to support the inclusion and the development of support services provision to ensure needs are met from early years through to college placements.</p>	
	RESOLVED: Schools Forum noted the forecast overspend on the High Needs Block for 2017/18 and noted the actions being taken to address this.	
	RESOLVED: Schools Forum noted the continued work to implement the DSG strategy which will affect the overall DSG and the High Needs Block budget and spend from the next year.	
9.	ARRANGEMENT FOR THE USE OF PUPIL REFERRAL UNIT AND THE EDUCATION OF CHILDREN OTHERWISE THAN AT SCHOOL	
9.1	<p>The Alternative Provision Commissioner (Deborah Tucker) presented the report, which updated the Forum on the Pupil Referral Provision and the provision of Primary Outreach Services at the Octagon Alternative Provision.</p> <p>The Forum noted that:</p> <ul style="list-style-type: none"> • TBAP have had their contact extended for an additional two years until August 2019 • The Octagon will be redesigned to accommodate 10 Secondary places and the funding has been secured from section 106 funding • The SEND place number at the Octagon for 2018/19 will increase from 58 to 68, with 14 places being designated for EHCP students. of the 14 places, 4 will be for Primary aged students. • A consultation will be held by the LA to determine the Alternative Provision post August 2019. <p>The Forum discussed the report and agreed that it would be valuable to have an understanding of what Alternative Provision looks like in other boroughs as a means of benchmarking and evaluating the Haringey model. This could form part of future papers to help validate decision making.</p>	
	RESOLVED: The Schools Forum noted the paper.	
9.b	HARINGEY TUITION SERVICE	

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9b.1	<p>The Joint Assistant Director for Schools and Learning (Eveleen Riordan) presented the paper. The Forum noted that a review had been carried out which included:</p> <ul style="list-style-type: none"> • Status of and purpose of the service • Admission arrangements • The condition of the Tuition service estate across the sites • Funding and budget management (including the delegation of budgets and the scheme of delegation) • Future funding and payment for external placements • Commissioning of places/hours. <p>The Forum were advised that where possible immediate action has been taken with the longer term being delivered. A further update will be presented on progress to the next meeting</p>	ER
	RESOLVED: The Schools Forum noted the paper and agreed to add the update to the Work plan.	
10.	EARLY HELP AND PREVENTATIVE SERVICES UPDATE	
10.1	<p>The Head of Service: Early Help and Prevention (Gareth Morgan) provided a paper, which was presented by Jenny Thomas.</p> <p>The Forum agreed to redact the entire section 2. 'The recent Ofsted JTAI.... as the most up to date report had not been circulated.</p> <p>The Forum noted the following:</p> <ul style="list-style-type: none"> • The report highlighted the impact and range of support from the Early Help Service as part of wider early help provision • That the team had worked extensively on the offer to schools and all schools now have a named support worker. • There had been an increase in both the number and range and the reach of cases. <p>Officers agreed to provide information on the types of issues and reasons for referrals to Early help. LBH Assistant Director, Quality Assurance, Early Help & Prevention (Gill Gibson) emphasised the importance of linking with other areas such as Homes for Haringey, Education Welfare and acknowledged that a core piece of work planned was around ensuring that there was joined up data sharing.</p> <p>LBH Assistant Director, Quality Assurance, Early Help & Prevention (Gill Gibson) agreed to circulate breakdown of exhibitors from the "Routes to Work Careers Fair" held in November 2017</p>	GG
	RESOLVED: Schools Forum noted the adaptation, progress and impact of Early Help as part of Haringey's continuum of support.	
11.	WORK PLAN 2017/18	
	The Forum noted the Work Plan.	
12.	UPDATE FROM WORKING PARTIES	
	The Forum noted the updates covered elsewhere under the agenda.	

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13.	ANY OTHER URGENT BUSINESS	
	As there was no further business the meeting closed.	
14.	DATES OF FUTURE MEETINGS <ul style="list-style-type: none">• 22 February 2018• 17 May 2018• 12 July 2018	